**TCCAO Virtual Meeting – April 26, 2023- Minutes**

**Attendees:** King, Serenity; Smallwood, Amber M. K.; Brown, Daniel; Bordelon, Deborah; Andersen, Amy; Aswath, Pranesh B; Boutte-Queen, Needha; Brower, Rick; Brown, Tamara; Carter, Carmen; D’Agostino, Darrin; Dobbs, Ricky; Dorsey, Alicia M; Fiala, Samuel E; Gaillard, Anne; Gibson, Shonda; Gray-Vickrey, Peg A; Hansen-Thomas, Holly; Hayek, John C; Hunt, James; Hutchins, Holly; Jones, Clifton; Holmes, Archie; Karoff, Rebecca; Latouche, Jason; Markman, Art; Matthew, Kathryn I.; Maynard, Christopher Alan; Mitchell, Thomas R; Moosally, Michelle; Murphy, Jessica; Murphy, Susan; Neil, Terry; Palmer, James; Phillips, Clarenda; Prescott, Nichole; Quander, Judith; Quazi, Rahim; Sams, Alan R; Shankle, Nancy Sharma, Sushil; Shouse, Aimee; Silverman, Stacey; Sriraman, Vedaraman; Spicer-Runnels, Ashley D.; Stearns, Diane; Thorne, Debbie; Topliff, Donald; Vacha-Haase, Tammi; Victor, Stacey; Waddell, Jolena; White, Melissa L.

**Presenters**: Lane, Forrest; Edmonson, Stacey; Gelsinger, Emma; Mayer, Elizabeth, Troutman, David

The meeting was called to order at 3:01 by the Serenity King, TCCAO president. Serenity welcomed all the TCCAO members, and we did introductions. New members were introduced to the group.

The treasurer’s report was provided by Dann Brown and copies of the treasurer’s report were sent out to the membership. TCCAO dues and invoices for the registration for the January 2023 both membership and registration retreat have been sent to the members. Payments can be received for both registration and membership dues through Marketplace. P-card payments are also accepted. It is important to take care of these payments as soon as possible. Membership fees have not gone up in over a decade. This is something to consider.

Dann is looking into establishing a centralized account for handling TCCAO finances, so that the account does not have to move to a new institution whenever there is a change in the treasurer. Deborah Bordelon, who is currently serving as the secretary, will move into the Treasurer’s role next year. The goal is to have the membership dues invoices sent out in October for the new fiscal year. This will capture any administrative changes that may have occurred over the summer.

Amber Smallwood provided an update on the Jully 2023 meeting. It will be held in person on July 25 in Austin. The hotel is the Otis Hotel Austin- Autograph Collection, a Marriot property. It is adjacent to the campus, near the capital and downtown Austin. There will be a block of 30 rooms and the rate will be $131 a night. We will be meeting only on the 26th in the afternoon. Amber will send out a link for the room reservations.

TCCAO has four meetings each year and they are typically scheduled the day before the THECB meetings. The January meeting is a two-day retreat, and the other meetings are held for two hours typically from 3:00 pm -5:00 pm. The membership of TCCAO voted to have the January and July meetings in person and the October and April meetings virtually.

**Texas Academic Leadership Academy (TALA)**

A presentation was made by Stacey Edmonson, Dean of the College of Education, Sam Houston State University and Forrest Lane, Associate Dean of Graduate Studies & Research, College of Education, SHSU.

TALA Fellows support aspiring leaders in their leadership journey. Drs. Edmondson and Lane shared a report that provided the TALA participation by institution for AY2019-AY2023. Over this time period, 275 individuals participated with typically 20 participating each year. This report will be shared with TCCAO members.

Each institution is strongly encouraged to nominate individuals who may be interested in strengthening their leadership skills and pursuing a leadership position. As part of the TALA requirements, there are four meetings. In 2023, the in-person meetings are scheduled for July 26-28 at UHCL, January 4-5 at UTSA, and June 24-June 25 UT-Arlington. Institutions cover the program fee and travel expenses for participants. In between the in-person meetings, there are other activities that may include webinars and virtual participation. TALA participants are encouraged to learn more about the various offices across campus and networking is important. Approximately 75% of the TALA participants change roles as a result of being in the program. Typically, at least a third of the participants move into a new role with more leadership responsibilities.

TALA provides the kind of support needed because the number of participants is kept to a reasonable number. There are opportunities to engage between in-person meetings. There are also opportunities for continued professional development opportunities after the academy. There were some suggestions made about having a TALA alumni reception and having group discussions by institution type. The suggestion to engage community colleges in TALA activities was also shared.

**Work of TCCAO**

There was a discussion on how to reinforce and reorient the work that has been done in TCCAO and a discussion on how to best follow up on the presentations from the retreat. The topics covered included Carnegie Classification, Loss of Learning, Legislative Overview, Mental Health Presentation from University of Washington, Boyer 2030. Examples of the use of the Boyer 2030 report were shared. It is important for the work to become part of the fabric of the institution. Provost recommendations are in the report. It was shared that the report could be the focus point of campus-wide discussions.

E3 Alliance and opportunities to address loss of learning due to COVID were discussed. were also discussed. Pranesh shared some of the work that is being done at UT-Arlington, including First Year Experience, Signature Assignments. There are concerns about the lack of student engagement in the learning process both in and out of the classroom.

**Texas Higher Education Coordinating Board (THECB) – Elizabeth Mayer, Emma Gelsinger**

A Power Point presentation on the implementation of the new program approval process was shared. The slides will be sent out to TCCAO members. On May 16, there will be a lunch and learn via Zoom to go over the process. The new process will go into effect on June 1, 2023.

The THECB will conduct a data cleanup to ensure the accuracy of program offerings. There will no longer be a cost threshold. The goal is to remove the barriers and streamline the process.

David Troutman joined the meeting. He shared that the THECB is committed to focusing on customer service. Responses to inquires or requests should be answered within 48 hours. Supply and demand data, Burning glass data, and local, regional, and state economic data will be made available. The THECB is creating online modules that we will be able to use as we prepare new program proposals. Dashboards, websites, and reports to enable us to access more granular data. The goal is to get the data to us much quicker than in the past. David Troutman will be on the TCCAO agenda for the July meeting.

**Legislative Update**

A legislative update on the tenure bill and the DEI bill was also discussed.

The meeting adjourned at 4:40 pm